

WORK EXPERIENCE



CAREER TECH HIGH SCHOOL

At Career Tech, you may earn credit for work experience. If you have a paying job and you receive a pay check with a pay stub, you may apply for Work Experience Credits.

Directions:

- Get a **green work experience form** from Delta Distad.
- Fill out the form.
- Get these **signatures** on the form:
 - Parent/guardian
 - Immediate supervisor
 - Work Experience coordinator (Delta Distad)
- Turn in the form to Delta.

- Then, turn in a **job description** to Delta.
 - This shall include at least seven (7) work duties or responsibilities.

In order to receive credit for Work Experience you will need:

- A satisfactory **Performance Review** signed by your employer turned into Delta.
- Your **pay stubs** turned into Susan Peters.

Every 65 hours of time on your pay stubs = 0.25 credit.

Note:

You may earn up to 2.00 credits each school year for two (2) years for a total of 4.00 credits.

