

WORK EXPERIENCE



CAREER TECH CHARTER HIGH SCHOOL

At Career Tech, you may earn credit for work experience. If you have a paying job and you receive a paycheck with a pay stub, you may apply for Work Experience Credits.

Directions:

- Get a **green work experience form** from the Counseling Center
- Fill out the form
- Get these **signatures** on the form:
 - Parent/guardian
 - Immediate supervisor
 - Work Experience Coordinator
- Turn in the form to the Career Tech Help Desk

In order to receive credit for Work Experience you will need:

- A satisfactory **Performance Review** signed by your employer
- Your **pay stubs** turned into the CT Help desk

Every 65 hours of time on your pay stubs = 0.25 credit.

Note:

You may earn up to 2.00 credits total. You are limited to 1.00 credit per semester.

